

**MINUTES OF THE REGULAR MEETING OF THE
IRA TOWNSHIP BOARD OF TRUSTEES
OCTOBER 2, 2023**

The Ira Township Board of Trustees met in the board room of the Ira Township Hall on October 2, 2023 at 7:00 p.m. The meeting was called to order followed by the Pledge of Allegiance.

ROLL CALL:

Board members present: James Endres Jr., Thomas Lauer, Stella Ruhlman and Jean Corbat.

Board members absent: Thomas Eder

GUEST SPEAKER:

Ed Weichsler of the Blue Water Area Fallen Heroes Community Banner Program addressed the Board regarding this county-wide project. The program, which began in 2017, is working to display a beautiful patriotic banner representing every serviceperson who has died in service to their county (World War I to current conflict) in the hometown of each fallen hero throughout the county. This program is managed by the Community Foundation of St. Clair County and although there is no cost to the Township, donations can be made to the fund supporting this project. Mr. Weichsler provided a list of nine fallen veterans who died in the line of duty as residents of Ira Township. He is requesting assistance from the Township to locate family members of the fallen heroes to obtain a photo of the military member for the banner. The Township Board supports this effort and will try to assist to help locate family members of the fallen heroes.

MINUTES:

S. Ruhlman moved to approve the minutes of the 9/6/2023 regular and 9/14/23 special meetings, supported by T. Lauer.

All voting yes. Opposing: None **MOTION CARRIED**

CORRESPONDENCE:

- EGLE Permit - Tetlow Drain
- St. Clair County Metro Planning 2023 Fall Workshop

Acknowledged and filed

OLD BUSINESS:

Emterra Waste Collection Contract Late Charges

T. Lauer moved to approve an amendment to the Emterra contract, as presented, to allow a late fee of \$10.00 per invoice, not to exceed \$40.00 per year, for Emterra invoices not paid in full within thirty days after due date. Any late fees charged will be divided equally between Emterra and the Township for administrative expenses related to collective of unpaid Emterra invoices, supported by S. Ruhlman.

All voting yes. Opposing: None **MOTION CARRIED**

NEW BUSINESS:

RES 23-10-01 2024 Local Road Funding Assistance Program

S. Ruhlman moved to adopt Resolution 23-10-01 2024 Local Road Funding Assistance Program to improve/maintain Short Cut Road and to authorize the use of ARPA funds, in the amount of \$62,500.00, for the Township's share of the project, supported by T. Lauer.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Lauer, Stella Ruhlman and Jean Corbat

Absent: Thomas Eder

Nays: None **MOTION CARRIED** **RESOLUTION ADOPTED**

Clay Police - Monthly Additional Charges

T. Lauer moved to approve the additional monthly charge of \$1,445.00 from the Clay Township Police Department, for additional services rendered during the month of September 2023, supported by S. Ruhlman.

All voting yes. Opposing: None

MOTION CARRIED

Appointment to Parks and Recreation Commission

J. Endres Jr. moved to appoint Melissa Tomczak to the Parks and Recreation Commission, in place of Julia Aker who resigned July 11, 2023, with a term ending June 30, 2024, supported by S. Ruhlman.

All voting yes. Opposing: None

MOTION CARRIED

Allstate Marina Management LLC Site Plan (PC#23-438 Part of Parcel 74-23-640-0131-000)

T. Lauer moved to accept the recommendation of the Planning Commission and approve the Site Plan dated 7/24/2023, as presented, for Allstate Marina Management LLC, supported by S. Ruhlman.

All voting yes. Opposing: None

MOTION CARRIED

Equipment Distributors Inc. Site Plan (PC#23-441 Parcel 74-23-130-0011-001)

S. Ruhlman moved to accept the recommendation of the Planning Commission and approve the Site Plan dated 8/8/2023 revised 9/10/2023, as presented, for Equipment Distributors, Inc., supported by T. Lauer.

All voting yes. Opposing: None

MOTION CARRIED

Set Public Hearing for PTM Corporation's Application for Industrial Facilities Tax Exemption Certificate

S. Ruhlman moved to set the date of October 23, 2023 at 9:00 a.m. for a public hearing on PTM Corporation's Application for Industrial Facilities Tax Exemption Certificate and authorize publication in the Macomb Daily for this notice, supported by T. Lauer.

All voting yes. Opposing: None

MOTION CARRIED

RES 23-10-02 Adopting a Revised Freedom of Information Act (FOIA) Fee Schedule

J. Endres Jr. moved to adopt Resolution 23-10-02 Adopting a Revised Freedom of Information Act (FOIA) Fee Schedule, supported by S. Ruhlman.

Roll Call Vote:

Ayes: James Endres Jr., Thomas Lauer, Stella Ruhlman and Jean Corbat

Absent: Thomas Eder

Nays: None

MOTION CARRIED

RESOLUTION ADOPTED

Generator Replacement for Water Department

S. Ruhlman moved to accept the recommendation of the DPS Superintendent and approve a quote from Wolverine Power Systems to purchase a 400kw Generac generator, and a quote from Blue Water Electrical Services, Inc, to install the generator, total cost of the project not to exceed \$210,000.00, supported by T. Lauer.

All voting yes. Opposing: None

MOTION CARRIED

Money Counting Machine

S. Ruhlman moved to accept the recommendation of the Supervisor and approve a quote from Amazon, in the amount of \$760.97, to purchase a Munbyn Bank Grade Money Counter Machine, supported by J. Corbat.

All voting yes. Opposing: None

MOTION CARRIED

Budget Revision 23/24 #1

Budget Revision 23/24 #1		10/2 meeting
General Fund		
Expenditures		
Executive Activities		
101-000-995.592	Transfer to Water/Sewer	109,781 *
101-173-806	Property Liability Insurance	1,000
101-173-956	Seminars/Workshops/Training	300
Net effect on budget will be a \$ 111,081.00 Increase to the Expenditures		
Fire Fund		
206-000-806	Property Liability Insurance	9,000
Net effect on budget will be a \$ 9,000.00 Increase to the Expenditures		
Water/Sewer Fund		
Revenue		
592-000-699.101	Transfer from General Fund	109,781 *
Net effect on budget will be a \$ 109,781.00 Increase to the Revenues		
* These revisions are to move the ARPA funds from the General Fund to the Water/Sewer Fund for the PCE Interceptor Lining & the PCE Project Plan Preparation 94,545.00 & 15,235.50		

T. Lauer moved to approve Budget Revision 23/24 #1 for the General Fund, Fire Fund and Water/Sewer Fund, supported by S. Ruhlman.

All voting yes. Opposing: None **MOTION CARRIED**

Budget Amendment 23/24 #2

Budget Amendment 23/24 #2		10/2 Meeting
General		
Revenues		
101-000-676	Reimbursements	250
101-000-681.100	Donations - Miscellaneous	589 *
Expenditures		
101-173-956	Seminars/Workshops/Training	250
101-265-930	Land & Building Repairs	589 *
101-751-816.003	Recreation Program - Christmas Tree	1,000
101-751-970	Capital Outlay	(1,000)
Fire		
Revenues		
206-000-569	State Grants - Other	10,000
Expenditures		
206-000-974.001	Capital Outlay - Grant	10,000
Water/Sewer		
Expenditures		
592-536-806	Property Liability Insurance	3,100
592-537-806	Property Liability Insurance	(3,100)
*Work Precision Landscaping performed on the evergreens in front of parking lot & donated time and materials		

S. Ruhlman moved to approve Budget Amendment 23/24 #2 for the Fire Fund, supported by J. Endres Jr.

All voting yes. Opposing: None **MOTION CARRIED**

Firefighter Probationary Status

S. Ruhlman moved to accept the recommendation of the Fire Chief and move Firefighter Kate Frontiera to probationary status, supported by J. Endres Jr.
All voting yes. Opposing: None **MOTION CARRIED**

Participation in Trunk and Treat Event

T. Lauer moved to accept the recommendation of the Fire Chief and authorize the Fire Department to participate in a Trunk and Treat Event at the PTM Corporation on October 28, 2023 from 6:00 p.m. to 8:00 p.m. with personnel and a fire truck, supported by S. Ruhlman.
All voting yes. Opposing: None **MOTION CARRIED**

Huntington Bank ACH Positive Pay Check Block

S. Ruhlman moved to accept the recommendation of the Treasurer and authorize the purchase of ACH Positive Pay Check Block protection, in the amount of \$25.00 per month or \$600.00 per year per account, for accounts ending in 4267 and 4270, supported by J. Corbat.
All voting yes. Opposing: None **MOTION CARRIED**

REPORTS:

Police Run Report- September 2023
Building Department Permits - September 2023
Code Enforcement - September 2023
DPS

- Work continues on electrical and Scada upgrades;
- Heating and cooling work update;
- Staff is winterizing fire hydrants;
- Two of the three municipalities have approved the Waste Water Treatment Authority documents;

Parks & Rec Director's Reports - September 2023

- Thank you to Ed Weichsler for his presentation;
- Halloween, Snowmobile Safety and Dogtoberfest events are all scheduled in October;
- Phragmites treatment started last Friday;
- Disappointed to hear of complaint from resident about the Veterans Memorial; we will look at options for the site;

Fire Chief Run Reports - September 2023

- 70 Calls last month;
- Areas for installation of the warning sirens have been staked; awaiting paperwork on rights-of-way;
- Applied for \$10,000 grant and was approved; need paperwork completed by December 2023;
- PTM Corporation Trunk and Treat Event;
- Pancake Breakfast at the Fire Hall on October 22nd;

Supervisor:

- Tree trimming has started; previously signed work order with Kappen Tree Service which has been assigned to Davey Tree Service for work along Short Cut Road; Davey Tree Service is providing wood chips to the Township;
- Reminder that November Board meeting will be held at the Fire Hall;
- Meeting with Parks & Recreation Director to see where remaining ARPA funds can be used; Township must have all ARPA funds designated to projects by year end;
- Thank you to Tom Lauer and Chris Hiltunen for all their help in attending meetings and conferences for the Waste Water Treatment Authority; his assistance is in place
Auditors will be in the office next week for the final audit;

Clerk:

- Update on November 7, 2023 Special Election;
- Thank you to DPS for installing Welcome Flag by the Library;

